



MEDICAL LEGAL SERVICES

INSPIRED SOLUTIONS

A DIVISION OF THE COORDINATING CENTER

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Kay Hairston, BSN, RN, CCM, CNLCP

Education	Setting the Standards in Life Care Planning American Association of Nurse Life Care Planners Salt Lake City, Utah	2011
	Bachelor of Science, Nursing University of Oklahoma	1984
	Bachelor of Science, Biology Spelman College	1982
Certification	Certified Nurse Life Care Planner	2011
	Certified Case Manager	1999
Professional Experience	The Coordinating Center for Home and Community Care, Inc. <i>Life Care Planner/Care Manager</i> Responsibilities: Life care planning and case management for children and adults through the Medical Legal Division.	2011 – Present
	<i>Clinical Care Coordinator</i> Responsibilities: Case management to children and adults with complex needs enrolled in the various specialty care management programs.	2001 - 2011
	Union Labor Life Insurance Co. <i>Case Manager</i> Responsibilities: Case management to children and adults through self-funded insurance plans.	1993 - 2001
	<i>Utilization Nurse Reviewer</i> Responsibilities: Reviewed inpatient hospitalizations for medical necessity and efficiency.	1991– 1993
	Holy Cross Hospital <i>Staff Nurse</i> Responsibilities: Care of children on acute medical-surgical pediatric unit with intermittent staffing to pediatric intensive care, general nursery and adult medical surgical units.	1989-1994

	Children's Home Care <i>Private Duty Home Care</i> Responsibilities: Shift nursing care for children and adults with complex medical needs.	<i>1989-1991</i>
Professional Experience (cont.)	Malcolm Grow Medical Center Andrews Air Force Base <i>1st Lieutenant, U.S. Air Force Nurse Corps</i> Responsibilities: Care of children and adults on acute medical-surgical units with intermittent staffing to specialty units throughout the hospital. Supervised and mentored officers and enlisted personnel.	<i>1985-1989</i>
	Children's Memorial Hospital <i>Staff Nurse</i> Responsibilities: Care of children on acute medical-surgical pediatric unit with intermittent staffing to specialty units throughout the hospital.	<i>1984-1985</i>
Presentations	Presentations to local networks serving persons with disabilities, relative to the implementation of family centered care management programs, the acquisition of education and rehabilitation services and future planning for individuals with disabilities and special health care needs.	
Registered Nurse Licensure	State of Maryland	
Professional Affiliations	Case Management Society of the National Capital Area	<i>2000 - Present</i>
	American Association of Nurse Life Care Planners	<i>2011 - Present</i>